

Guide to Online Application for a Housing Developer's Licence

Step 1 of 6

- 1. Go to www.ura.gov.sg
- 2. Click on Property Market
- 3. Click on Housing Developer's Licence
- 4. Click on Apply for a Housing Developer's Licence

Sample Screenshots

The screenshot shows the URA website homepage. The URL <http://www.ura.gov.sg/> is highlighted. The 'Property Market' link is selected in the left sidebar, and the 'Housing Developer's Licence' link is highlighted in the 'Property Market Information' section. A red box highlights the 'Apply for a Housing Developer's Licence' link in the 'E-SERVICES' section.

Step 2 of 6

- 1. Select the type of licence
- 2. Select the type of entity
- 3. Download, fill in the details required in the application form and save the form.
- 4. Select the Proceed button to submit your application.

Sample Screenshots

Apply for a Housing Developer's Licence (HDL)

1 Getting the Application Form

Please select the type of licence and the type of entity from the dropdown lists:

- Please select a Type of Licence
- Please select a Type of Entity

After selection, download the application form by clicking the Download button

For repeat applicants, if you have downloaded Version 1 of the application form, please proceed to Step 2 to submit your application. The version of the form is stated in the form title.

2 Submitting the Application

Fill in the details required in the application form and after you have completed the application form, save the form in any storage media.

Once you have read and agreed to the [terms and conditions](#), click on the Proceed button and follow the instructions to submit the completed licence application.

3 Sending the Documents and Payment

After you have successfully submitted your application, send the required documents and payment to:

The Controller of Housing
45 Maxwell Road
The URA Centre
Singapore 069118

For payment by cheque, it should be made payable to :
Urban Redevelopment Authority

4 Check Validity of HDL

You will receive an email to inform you on the outcome of your licence application.

If your licence application has been approved, you can retrieve a copy of the licence by using the e-service [Check Validity of Housing Developer Licence](#)

Guide to Online Application for a Housing Developer's Licence

Step 3 of 6

- Key in the Provisional or Planning Permission Reference Number
- Click Next
- Click Upload to upload the Application form you have saved earlier
- Click Next

Step 4 of 6

- Preview details of application.
- Click Submit to apply for a Housing Developer's Licence.

Step 5 of 6

- Once successfully submitted, details of your application are displayed.
- You are advised to print a set of the application details and email for reference.

Step 6 of 6

Send the required documents and payment to: **Controller of Housing
45 Maxwell Road
The URA Centre
Singapore 069118**

Cheque payment should be made payable to: Urban Redevelopment Authority.

The decision on the application will be sent through email to the person making the declaration and authorized persons within 9 days from the date of receipt of the required documents.

Sample Screenshots

E-SERVICES

Application for a Housing Developer's Licence (Sale or No-Sale)

STEP 1 OF 3 : SUBMISSION OF APPLICATION FORM

Key in the Provisional or Planning Permission Reference Number eg. ES20050104R1234 and click on **NEXT** button.

ES20050104r1234

Click on **Upload** button to upload the Application form which you have saved on your storage media.

Click on **Next** button to preview details of your submission.

E-SERVICES

Application for a Housing Developer's Licence (Sale or No-Sale)

STEP 2 OF 3 : PREVIEW DETAILS OF APPLICATION

(Click submit to apply for a HDL with this set of details.)

A - DETAILS OF DEVELOPER

Type of Sale : Sale

Type of Applicant : Group of Persons or Companies

Applicant Details

S/N	Name of Company / Person / Group of Persons or Companies / Society / Limited Liability Partnership	Company Registration Number / Registry of Society Number / NRIC / Passport Number	Paid-up capital (in SGD\$)	Date of close of Financial Year
1	ABC Co Pte Ltd	198000000A	\$ 1,000,000.00	31-Dec-2000
2	XYZ Co Pte Ltd	198000000B	\$ 5,000,000.00	31-Dec-2000
3	DEF Co Pte Ltd	198000000C	\$ 3,736,000.00	30-Jun-2001

Mailing Address

Block/ House Number : 9
Street Name : Maxwell Road
Unit Number : #03-02

E-SERVICES

Application for a Housing Developer's Licence (Sale or No-Sale)

STEP 3 OF 3 : APPLICATION SUCCESSFULLY SUBMITTED

Your application was successfully submitted on **27-Jul-2005 16:23:55** hrs. The reference number assigned for your application is **HM050270625**. Use this reference number in all your correspondences. This is **NOT** a licence number.

Points to note:

- Any changes to the details of the application will have to be submitted via email by the person making the declaration.
- The application will be process only after all the necessary documents and payment are received by us.
- The submission of a licence application should not be construed to mean that a licence will be issued.

What happens next?

Send the [required documents](#) and payment to:

**Controller of Housing
45 Maxwell Road,
The URA Centre,
Singapore 069118**

For payment by cheque, it should be made payable to:
Urban Redevelopment Authority.

Outcome of Licence Application

We will inform you of the outcome of your application through email. Our email will be sent to the person making the declaration within 9 days.

The details of the application is listed below. You are advised to print a copy of this page for reference.